

June 5, 2018

The meeting was called to order at 7:30pm. All board members were present.

The minutes from the May 1st meeting were read. A motion was made by Kastenschmidt to approve the minutes as read. Seconded by Lash.

#### Public Concerns

No public concerns

#### Liquor Licenses

Board reviewed liquor license and operator license renewals and noted one new applicant for liquor license : Maryn McLees operating Ma's Muddy Creek. Clerk assured a clean background check for Ms. McLees. Motion to approve all applications made by Hesse, seconded by Kastenschmidt.

#### Cemetery Bylaws/Regulations

Penny Lash, cemetery manager, provided an overview of her work on organizing and bringing all cemetery records up to date which will include maps of the cemeteries and photos of each monument along with documentation of ownership. She is continuing to work on completing this for all four cemeteries in our township. Board thanked Penny for all the work she has done. Board agreed to reimburse Penny for expenses for obtaining copies of maps and photos.

Board then reviewed the updated Bylaws and Regulations for our cemeteries. Motion made by Hesse to approve Cemetery Bylaws and Regulations as presented, seconded by Kastenschmidt.

#### Proposed Amendment to the Comprehensive Plan

Board reviewed amendment proposed by the Plan Commission concerning the future use of parcel 5-935-0 which houses the building and parking lot of the Mindoro Elementary school. The parcel is now zoned public institutional which would limit its uses. Plan Commission recommends splitting the parcel into two zoning designations: the portion containing the school building changed to non-residential and the portion containing the park and parking lot remaining as public institutional. Motion made by Kastenschmidt directing the Plan Commission to move forward with the process to amend the Comprehensive Plan, seconded by Lash.

#### Jewell Engineering Contract

Chairman Hesse informed the board that we will receive Town Road Improvement Discretionary Program (TRID) funding from Wisconsin DOT in the amount of no more than \$241,866.02 for the Wanlass Road project which is 50% of the estimated total for needed repairs.

Board then reviewed the contract from Jewell Engineering for services to be completed before the repairs can be done, which include: topographic/aerial surveys, public information meeting, preliminary plans, agency/utility coordination, geotechnical services, pavement design analysis, final plans, cost estimate, and contract bidding documents. Their cost is \$40,000. Motion made by Lash, seconded by Hesse to hire Jewell Engineering to completed the preliminary work on the Wanlass Road Project.

In addition to the TRID monies, the township will also receive \$43,488.00 from FEMA for the Wanlass Road repairs as the damage was caused the heavy rains/flooding in September 2017.

## Roads

The change of Baker Road to a Class B highway has raised some questions from residents. To clarify: the Class B Town Road designation limits through traffic to 48,000 lbs. Those travelling from one point to another on Baker Road or to a destination on Baker Road do not have to comply with the weight limit.

## Emergency Management

- Riprap is will be replaced to the abutment of the Wenzel Road bridge. The township will receive \$3,888.96 from FEMA to help cover the cost of these repairs to this bridge as they were caused by the flooding in September 2017.
- The township will also receive \$18,224.59 from FEMA for the cost of debris and mud removal throughout the township after the September 2017 flooding.

## Emergency Services

The fire department has been informed that the delivery of the new pumper truck has been delayed for about one month.

## Solid Waste

Dennis Konze informed that the cement under the compactor is going to need to be replaced in the near future and that the drop-off site will need to be closed over one weekend to allow the cement to cure when the repair is made. No date set at this time to complete this project.

## Employee Manual Update

Board reviewed work done previously on the Employee Manual completing approximately ½ of it and will continue to work on completing the manual at the next Board meeting.

The Treasurer's report was reviewed. A motion was made by Kastenschmidt to approve receipts 641556 through 641572, seconded by Lash.

The township checks were reviewed. A motion was made by Kastenschmidt to approve township checks #20804 through #20829 and the EFTS. Seconded by Hesse.

Meeting adjourned at 10:30pm.