

TOWN OF FARMINGTON MEETING MINUTES

REGULAR MEETING
TUESDAY DECEMBER 7, 2021
FARMINGTON TOWN HALL
N8309 County Road C, Mindoro WI, 54644

Attendees: Paul Lash, Mike Hesse, Greg Kastenschmidt, Crystal Sbraggia, Jodi Anderson

CALL TO ORDER:

Chairman, Mike Hesse, called the regular Town Board Meeting to order at 7:00pm.

Mmsp: Kastenschmidt / Lash: Motion to approve the meeting minutes from November 2, 2021 and November 9, 2021. 3/0/0 Passed

PUBLIC CONCERNS

Larry Craig asked for details on how to obtain a driveway permit for his property on Perkins Road. Hesse agreed to schedule an to meet and look over his proposed plans next week.

Tom Brindley asked when the final draft for the Comprehensive Plan would be adopted. Sbraggia explained that the draft was not completed in time to review at the last Plan Commission meeting, but expects it to be presented at the upcoming December 21, 2021 meeting.

SANITARY DISTRICT

Jodi presented a monthly report showing deposits and expenditures.

Jodi also noted that the next clerk would need a computer, printer and 2 file cabinets.

Jodi gave an update on the accounting system. She noted that original plans to use the Tostrud and Temps portal changes as the QB version that T&T too outdated to run the current SD files. Instead, the 1st Responders were able to help secure a license for the SD to use at least temporarily. Mike will work to see if that license can be transferred permanently to the next clerk.

Mike will be reaching out to Cody and Julie to collect the SD equipment still in their possession.

Barry and Wendell will be looking into one of the pumps on the North Street Lift Station that has been reported as making loud noises. They have a replacement handy if need be.

The two also warned the town not to get rid of the back hoe at this time, as that piece of machinery is used to lift the pump in and out of the lift station on North Street.

Hesse shared a quote to purchase a new photo copier for the town hall. The current one is no longer operating and there are no parts to repair. The machine is 23 years old. The cost to purchase and maintain in the past has been split evenly between the Town, Fire Department,

First Responders and Sanitary District. If all four organizations agree, the cost to purchase and maintain the new copier will be shared in the same way.

Mmsp: Lash / Hesse: Motion to allow Sanitary District funds to be used to cover 25% of overall photo copier purchase costs, supplies and maintenance fees. 3/0/0 Passed

The Utility Clerk Job posting has ended. Applications have been shared with the hiring committee for screening and interviewing.

COUNTY PARK

Mike Hesse will be scheduling a meeting with the county to prepare the paperwork necessary to process the transition of ownership to the town in the form of a warranty deed. He will be forwarding the documents to the attorney for final review.

CEMETERY

No updates.

ROADS & EQUIPMENT

J. Bryhn Road turned out well.

Crack sealing is complete. Next season an earlier timeline will be required.

Kastenschmidt is working to secure quotes on necessary attachments for the recently purchased skid steer and mower. The mower and skid steer should be delivered by March.

Kastenschmidt and Krueger have lined up a time for the Freightliner return lines to be replaced. Dip stick issues will need to wait.

Mmsp: Lash / Hesse: Motion to allow Town funds to be used to cover 25% of overall photo copier purchase costs, supplies and maintenance fees. 3/0/0 Passed

EMERGENCY SERVICES

Hesse shared an update on the SCVBA equipment. The compressor should be delivered soon. Reimbursement is the next step in the process.

Hesse received a resident request regarding a possible purchase of a \$3,000 air exchange system upgrade for the town hall. It is possible that ARPA funds could be used towards this improvement. The item will be taken up at the January Town Board Meeting.

RECYCLING AND SOLID WASTE

Dennis Konze will be taking an indefinite leave of absence. This temporary departure will begin following his Saturday shift. Marv will be working with Larry while Dennis is out. Tom Reuter is also lined up to fill in if need be.

Dennis is working to ensure that all TV's and other appliances are cleaned out and taken to the recycling center before he leaves.

Dennis confirmed that the cost of garbage is raising from \$1 per bag to \$2 per bag. With this increase, the center will also begin charging the same amount for cat litter. He asked that rules pertaining to cat litter be highlighted in the 2023 Recycler.

Dennis will be looking into recycling options for recliners and other furniture that contain a significant amount of steel.

TREASURER'S REPORT

Mmsp: Kastenschmidt / Lash: Motion to approve receipts 474283-474295. 3/0/0 Passed

CHECKS

Mmsp: Hesse / Lash: Motion to approve Fire Department checks numbered 4602 -4607.
Passed 3/0/0

Mmsp: Hesse / Lash: Motion to approve October EFT's and Checks numbered 22287-22319.
Passed 3/0/0

Mmsp: Hesse / Lash: Motion to approve October EFT's and Checks numbered 22320-22351.
Passed 3/0/0

OTHER BUSINESS

Mmsp: Kastenschmidt / Lash: Motion to reimburse Crystal Sbraggia \$1,125.47 for expenses incurred throughout 2021. Items paid for include election postage costs, stamped envelopes, website hosting and operator license background checks. **Passed 3/0/0**

Kastenschmidt and Hesse agreed to meet with each employee (Kevin, Glen and Larry) individually for the purpose of employee evaluations on Wednesday, December 15, 2021 beginning at Noon. Sbraggia will be sending out the schedule to the Public Works team.

Discussion took place regarding reimbursement for charges incurred by the town from a fire that took place on Q earlier in 2021. Kastenschmidt will be following up with Rural Insurance for options on how to secure payment.

Mmsp: Kastenschmidt / Lash: Motion to adjourn at 8:05pm. **Passed 3/0/0**