

# Town of Farmington, La Crosse County, Wisconsin

## **Town Maintenance Worker**

### **DISTINGUISHING FEATURES OF WORK**

This semi-skilled public works position performs a wide range of duties for both the Town of Farmington and the Town of Farmington Sanitary District. The Town Maintenance Worker shares responsibility with other town employees to patrol, maintain and repair town roads, properties and equipment. This town employee assists the Water / Waste Water Operator with routine sample collections, chemical analysis, maintenance and repairs of the water / sewer treatment facilities.

### **ESSENTIAL JOB FUNCTIONS**

Job duties include the following, but are not limited to:

- Plowing snow
- Operating heavy equipment, including a dump truck with plow, wing and sander, loader, road grader, wheel tractor with boom mower, lawn mower etc.
- Mowing and manually trimming weeds and tall grasses at various locations including cemeteries, parks, road rights-of-way and other public lands
- Removing trash and debris from roadways, including rock, mud, and trees
- Removing debris from culverts, tunnels, etc.
- Shoveling gravel, sand, concrete, and asphalt
- Digging ditches and installing culverts
- Installing and repairing guardrails, highway markers, signs, and lighting
- Filling potholes and roadway cracks
- Maintaining equipment and performing minor equipment repair
- Scheduling and maintaining records of equipment repair and maintenance
- Cleaning and organizing the town shop and other work areas
- Following safety guidance and wearing proper safety equipment
- Identifying, documenting and reporting areas in need of improvement or repair.
- Collecting water and sewer samples
- Operating sanitary district pumps, blowers, chemical feed systems
- Performing traffic control during emergency situations
- Reporting and/or correcting any existing or potential safety or accident hazard.
- Create and maintain records of road signs
- Other duties as assigned

### **NECESSARY EXPERIENCE & KNOWLEDGE**

- Working knowledge of methods and material used in highway construction and maintenance
- Ability to proficiently and safely use equipment used in construction and maintenance
- Experience plowing snow, sanding, mowing, patching and road maintenance operations
- Considerable knowledge of road system in assigned section
- Mechanical aptitude

- Experience with power tools, chainsaws, hammers, picks, shovels and brooms
- Ability to trim tall grass and weeds for extended period time
- Ability to communicate and work with the general public
- Ability to create and maintain time and inventory records
- Ability to work with and without direct supervision
- Ability to follow oral and written instructions
- Ability to work in varying climatic conditions
- Basic computer aptitude
- Establishes and maintains courteous, cooperative and respectful working relationships with other employees, supervisors, public officials, residents, contractors and vendors.

## **MINIMUM QUALIFICATIONS**

- High school diploma or equivalency.
- Experience operating dump truck with plow, wing and sander or similar commercial vehicle
- Experience operating a loader, wheel tractor for mowing and other light / heavy equipment

## **CONDITIONS OF EMPLOYMENT**

- At the time of hire, must have valid Wisconsin Driver's License.
- Must obtain Commercial Driver's License with air brake / combination vehicle endorsements within 30 days of hire.
- Required to live within thirty (30) minutes' driving time in normal weather conditions
- Must work regular 40-hour schedule, Monday – Friday, 7:00am – 3:30pm plus any mandatory overtime as needed
- Adhere to a rotating monthly on-call sanitary district weekend schedule
- Maintain availability by phone and be willing to promptly respond outside of regular working hours for weather or road damage related emergencies that affect Township roads or travel.
- Follow all safety practices and standards set forth by the town and other regulating agencies
- Required to be courteous, cooperative and respectful at all times.
- Possess steel toe boots.
- Ability to see both near and far for driving
- Required Basic Water / Waste Water Certification within 2 years of hire.

## **WORK ENVIRONMENT**

- Exposure to loud noises, vibrations
- Exposure to mechanical hazards
- Exposure to chemicals, fumes, dust, and odors
- Exposure to variable weather conditions including extreme hot and cold temperatures

## **PHYSICAL DEMANDS**

- 50% Driving dump truck or other motorized equipment

- 50% manual labor and other duties that involve bending, walking, climbing on uneven terrain, lifting and carrying heavy items that include but not limited to concrete, fallen trees and brush